

# **Devens Regional Household Hazardous Products Collection Center**

## **Oversight Committee Meeting Agenda Topics**

**August 23, 2011, 8:30-9:30 AM, Devens DPW**

**99 Buena Vista Street, Devens MA 01434**

### Oversight Committee

- Sign-in, ensure quorum
- Accept minutes from August 11 meeting

### Operations

- New procedures / education
  - In response to two recent events with explosive materials
- Staff updates
  - Tessa's contract
  - Susan's (load estimator) contract
- Outreach brochure, website, activities
  - Updates in response to collection events, Fire Dept. review
  - Extra marketing activities by Ayer, Bolton, Devens for 9/7 + 10 collections
    - Other 6 towns – 2/month Oct-Dec.
  - DVD of Ribbon Cutting Ceremony

### Next Steps

- New member requests update

### Other business

### Public comment

### Proposed Next Meeting Date

- October 13, 8:30a